**疫情期间保洁员消毒工作记录表**

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| 日期 | 时间 | 消毒部位 | | | | | | | 签字 |
| 楼道 | 楼梯 | 扶手 | 窗台 | 公共卫生间 | 公共教室 | 开窗通风 |  |
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注：1.每天用浓度500mg/L的健之素擦拭消毒（楼道、楼梯、扶手、窗台）2次，消毒液滞留10分钟后，用清水擦拭。

2.公共卫生间保持厕所地面、蹲位（厕坑）及小便池内清洁，每日离园时消毒一次，（500mg/L的健之素消毒液浸泡30分钟）每周五洁厕灵刷一次，做到清洁无异味。注意健之素消毒剂与洁厕灵不得同时使用。

3.公共区域的开窗通风，每天至少2次，每次30分钟，天气晴好，可持续开窗通风，注意下班前关窗。